

Minutes of the ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE

October 5, 2016

Committee meeting held in the Independent Centre Boardroom, Thompson Rivers University,
Kamloops, B.C., commencing at 12:00 PM.

HEADING	ITEM / DISCUSSION	ACTION
ATTENDANCE (there are two Board appointed vacancies)		
Present:	Scott Blackford (designate from TRU office of General Counsel); Tom Dickinson; Karl Fultz; Jim Gudjonson; Jessica Heney; Crystal Huscroft (Vice Chair); Courtney Mason; Rory McKerchar (new student member); Michael Mehta; Amie Schellenberg; Susan Purdy; Wayne Singular (Chair); Peter Tsigaris;	
Participating by Teleconference:	None.	
Regrets:	Warren Asuchak; James Bergen (new student member); Paul Michel; Glenn Read; Marjorie Serack	
Guests:	none	
Others:	James Gordon (note-taker; TRU Sustainability Office (TRUSO))	
CALL TO ORDER & WELCOMES	<i>The meeting, being duly constituted for the conduct of business, was called to order at 12:05 pm by the Vice-Chair.</i>	
ADOPTION OF AGENDA	<i>On motion duly made by Susan, seconded by Karl, and approved by all other members it was RESOLVED to approve the agenda as distribute.</i>	
ADOPTION OF MINUTES	<p>Minutes of September 7, 2016. <i>On motion duly made by Karl, seconded by Scott, and approved by all others it was RESOLVED to approve the Minutes as distributed.</i></p> <p>Revised Minutes of June 22, 2016. <i>On motion duly made by Karl, seconded by Crystal, and approved by all others it was RESOLVED to approve the Minutes as distributed (with the revisions around PRESENTATION).</i></p> <p>Minutes from ESAC Visioning Session of May 2, 2016. Tabled due to Wayne’s absence. Crystal will ask Wayne for a ‘background’ document on his thoughts on the session, which will be circulated to all ESAC members.</p>	Crystal

PRESENTATIONS none

BUSINESS ARISING FROM MINUTES ESAC proposal to the TRU Human Resources Department to have sustainability as the theme for the upcoming February 22 TRU In-Service Day. Karl mentioned that CUPE should know about this idea. Jim said that Larry Phillips was looking into this issue. On motion duly made by Tom, seconded by Crystal, and approved by all other members it was resolved to approve the following idea: to form a subcommittee to help with the details surrounding the in-service day. The following agreed to sit on this committee: Michael, Tom, Karl, James, Wayne, and Jim. Some ideas that were put forward to discuss include:

- focus on what we do at TRU that can transfer over to what we do in our homes, and vice a versa;
- have some sort of sustainability innovation contest during the day and offer a great prize at the end for the best idea;
- discuss the new TRU development The Reach in so far as it touches on sustainability issues;
- other themes for the day to consider include transportation, food, recycling, and composting.
- Other big issues to consider: who can be approached as a keynote speaker(s), and what is the budget for the event.

Tom suggested having morning breakfast meetings in Culinary Arts at 7:30 AM. Tom also agreed to act as the interim chair of the subcommittee, and will call the first meeting. Please contact him if you would like to sit on it.

Tom

Day and time of 2016-2017 ESAC meetings. ESAC meetings will take place on the first Wednesday of the month from 12:00 to 1:30 in the TRUSU Boardroom (not July and August).

On work of sub-committee looking at issues to do with entrenching and infusing sustainability into TRU curriculum.

- Susan reported that she send a request to Brenda Smith, co-chair organizing committee of the February Teaching Practices Colloquium at TRU in regards to having 'sustainability in curriculum' as a topic of discussion for next year's agenda. Susan will report back on this at the next ESAC meeting.

All ESAC members

- Susan is now requesting ideas from ESAC members for keynote speakers for this event. In regards to speakers, there was some enthusiasm for the idea of doing several smaller TED talk-style presentations, compared to one longer one.
- Susan also talked about how she would like to expand this subcommittee to include TRU members from all corners of TRU who are not on the ESAC. Scott will investigate whether there are any procedural reasons why this cannot happen. Forming an Academic Subcommittee to the ESAC and report back at the next meeting. **Scott**
- Regarding Susan's idea of attending one of ASSHE's workshops on the 'nuts and bolts' of getting sustainability content into the curriculum (there is one Jan 5/6 2017 in Atlanta, Georgia), Jim thought it made more sense to bring an expert presenter here to TRU so that everyone else interested in the topic could participate. He will investigate this while at the upcoming ASSHE conference in Baltimore. **Jim**
- Regarding the motion from the last ESAC meeting, that Susan should bring a revised presentation she did for ESAC members (at the June meeting) to the TRU Senate in order to find out their views on embedding sustainability in the curriculum, Scott said that this decision has been passed on to the Teaching and Learning Committee who have asked her to make a presentation to them at their Nov 4th meeting.

Updates to new ESAC Sharepoint site - James reported that he has not had time to do anything, but will pursue this for the next meeting. **James**

Vision for EAC– Wayne will lead a discussion on next steps at the December 7 meeting. **Wayne**

Discuss joining Canadian Universities Environmental Network - Tom reported that the Provost has approved this. He will follow up (regarding next steps) for the next meeting. **Tom**

Administration of the Sustainability Grant Fund. Crystal had some concerns regarding a fair and transparent process in regards to the awarding of funds for research projects. She will check with how other universities administer similar grant funds. **Crystal**

Waste/composting food from retailers on campus –Amie began the discussion on this topic and the following came out of it:

- the TRU sustainability office (James) will provide a zero waste **James**

station at the city of Kamloops water treatment plant downtown, along with a in-vessel composting machine (who will manage this needs to be worked out);

- in order to cut back on the amount of edible food being thrown out, perhaps a sliding price scale - based on time of day - could be implemented around campus (i.e. use basic economic principles of supply and demand: pizza is full price from noon to three; then drops 20% from 3 to 4, and another 20% from four onwards, etc.).
- Jim mentioned that the Sustainability Office is working on a Sustainability Procurement Policy, and that the time has come to bring in an expert to refine it. **Jim**
- Jim also mentioned that he will ask Glenn Read, from TRU Ancillary Services, and Jessica Papineau, from Aramark, to come to an ESAC meeting to discuss the issues of food waste and food options at either the November 2 or December 7 meeting. **Jim**

Ensuring proper process for awarding Environmental Achievement Award (now changed to Environmental Sustainability Achievement Award) – Tabled until the December 7 meeting, when Wayne will discuss. **Wayne**

BUSINESS ARISING FROM MINUTES OF VISIONING SESSION

How to facilitate regular two-way communication between strategic campus groups and our committee. Wayne will lead a discussion on next steps at the December 7 meeting. **Wayne**

List of which committees ESAC members currently sit on. James will remind ESAC members to submit on this topic and post on the ESAC SharePoint site. **James**

NEW BUSINESS

Chairperson position with Wayne. Due to Wayne’s teaching schedule, he is unable to make Wednesday meetings until after 12:30. He believes that he might have to step down from the chair after January. This issue will be revisited at the January meeting. Crystal is willing to chair the meetings until he arrives.

January meeting on 2nd Wednesday. Since classes don’t start until January 9, the meeting will be on Wednesday, January 11, 2017

REPORT OF COMMITTEES

None.

DIRECTOR’S REPORT

Jim mentioned that 40 to 50 new Dyson jet air hand dryers will be ordered and installed in high noise sensitivity areas. These dryers

have HEPA filters.

CORRESPONDENCE None.

NEXT MEETING November 2nd; noon to 1:30 in the Independent Centre Boardroom.

ADJOURNMENT 1:30 PM.

Signature of Chairperson, Chair

Signature of Vice-Chairperson, Vice-Chair (if required)