



THOMPSON RIVERS UNIVERSITY

BOARD OF GOVERNORS PUBLIC MEETING

Friday, June 16, 2023
1:00 PM

*Pioneer Room at The Point Restaurant,
Chances Signal Point, Williams Lake*

MINUTES

Board members Present:

Marilyn McLean (Chair), Hee-Young Chung, Brett Fairbairn, Katy Gottfriedson-Jasper, Jasmine Haskell, Lillian Kwan, Jimmy Lulua, Anshuman Walia

Regrets: Tracy Christianson, Hasnat Dewan, Jim Hamilton, Kathy Kendall, Divyani Pathak

Executive and Others Present:

Gillian Balfour (Provost and Vice-President Academic), Brian Daly (Vice-President University Relations), Matt Milovick (Vice-President Administration and Finance), Shannon Wagner (AVP, Academic), John Sparks (General Counsel and Corporate Secretary), Charlene Myers (Manager, University Governance), Lynda Worth (University Governance Coordinator)

1. CALL TO ORDER

The board chairperson, M. McLean, called the meeting to order at 1:05 p.m. She reported that Governor Lillian Kwan had tendered her resignation from the board, and thanked her for her service.

2. TERRITORIAL ACKNOWLEDGMENT — Marilyn McLean

M. McLean delivered the territorial acknowledgment.

3. RECOGNITION OF EXCELLENCE — Marilyn McLean

- a. Christian Lass, Biology Instructor, Williams Lake Campus
“Explore TRU Williams Lake” event
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B. Daly introduced Christian Lass, who then said a few words. M. McLean presented Christian Lass with a framed certificate on behalf of the board.

4. **ADOPTION OF AGENDA**

M. McLean noted that, as the presentation (agenda item 13.a.) had been delivered at a dinner with community members the previous evening, it would be removed from the agenda.

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as amended.*

5. **CONFLICT OF INTEREST DISCLOSURES**

No governors declared a conflict of interest.

6. **APPROVAL OF MINUTES**

a. Minutes of March 31, 2023

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the public board meeting of March 31, 2023 be approved as circulated.*

7. **BOARD CHAIR'S REPORT — Marilyn McLean**

a. 2022-2023 Summary of Board Activities

The summary was circulated with the agenda package, for information.

b. President Evaluation

M. McLean reported that the data from the presidential evaluation survey had been received and that a public announcement would be made soon.

c. *Notice of Motion:* Proposed new policy, "Fraud Risk Management"

J. Sparks reported that the board was serving notice of motion for this new policy and that approval of the policy would be considered at the September 29 board meeting.

8. PRESIDENT'S REPORT — Brett Fairbairn

a. President's Report to the Board

B. Fairbairn emphasized several matters from his written report.

i. Flag Display practices

M. McLean reported that Senator Kondrashov's correspondence had been received by the board and then invited J. Sparks to comment on the information circulated with the agenda package, which he did.

ii. Annual Report to the Board on the Implementation of the Sexualized Violence Policy (BRD 25-0)

G. Balfour presented the annual report on the implementation of the Sexualized Violence policy.

b. President's Reports to Senate

The following President's Reports to Senate were circulated via links on the agenda:

i. March 27, 2023

ii. April 24, 2023

iii. May 29, 2023

iv. June 12, 2023

9. REPORT FROM THE FINANCE COMMITTEE — Hee Young Chung

H. Chung reported that the Finance Committee had met jointly with the Audit Committee to review the audited financial statements and fourth quarter results.

10. REPORT FROM THE AUDIT COMMITTEE — Hee Young Chung

a. Audited 2022/23 Financial Statements and Fourth Quarter Results

H. Chung and Y. Laflamme presented the audited financial statements and fourth quarter results.

*On motion duly made and adopted, it was **RESOLVED** that the Audited 2022/23 Financial Statements and Fourth Quarter Results be approved as circulated.*

- b. Student Full Time Equivalent Summary Report for fiscal year 2022/23

M. Milovick commented on the report, a copy of which was circulated with the agenda package.

11. BUSINESS

- a. Letter of Agreement between SkilledTradesBC (formerly Industry Training Authority) and Thompson Rivers University for the 2023/24 fiscal year

G. Balfour presented the proposed letter of agreement, a copy of which had been circulated with the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the board approve the Letter of Agreement between SkilledTradesBC (formerly Industry Training Authority) and Thompson Rivers University for the 2023/24 fiscal year as circulated.*

- b. Contract Extension: SkilledTradesBC (formerly Industry Training Authority) Indigenous People in Trades Training Program

G. Balfour presented the proposed contract extension, a copy of which was circulated with the agenda package. Questions and answers ensued.

*On motion duly made and adopted, it was **RESOLVED** that the board approve the Contract Extension for SkilledTradesBC (formerly Industry Training Authority) Indigenous People in Trades Training Program as circulated.*

- c. Institutional Accountability Plan and Report

M. Milovick spoke to the draft Institutional Accountability Plan and Report circulated with the agenda package, noting approval was being requested for the content only, as the document still required formatting. A question was raised about whether information regarding changes in Open Learning was adequately reflected in the report.

*On motion duly made and adopted, it was **RESOLVED** that the Institutional Accountability Plan and Report (with changes regarding Open Learning, if required) be approved.*

- d. Governance related to proposed changes to the BFA programming

G. Balfour presented information on the governance processes being followed in relation to the proposed elimination of the Bachelor of Fine Arts programming, distinguishing between the responsibilities of senate and the board. She added

that a report containing advice from senate would be coming to the board at their September meeting. B. Fairbairn commented that embarking on the process to consider eliminating a program has demonstrated that the policy governing the process requires updating, so the board should expect to see proposed revisions to that policy in the future.

12. REPORTS AND UPDATES

a. Integrated Strategic Plan project adjudication results

G. Balfour reported the results of the ISP project adjudication, for which \$2M had been allocated.

b. Winter 2023 Office of Safety and Emergency Management Quarterly Report

M. Milovick presented the OSEM quarterly report, a copy of which was circulated via a link on the agenda.

c. Capital Planning

i. Capital Plan Update for Ministry of Advanced Education and Skills Training

M. Milovick presented a capital plan update, a copy of which had been circulated with the agenda package. He noted that the proposed changes to the Plan would be reflected in the July 2023 capital submission to the Ministry of Post-Secondary Education and Future Skills. He added that, should these projects be formally approved by government for funding, each would still require board approval before construction could begin.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approve, in principle, projects included on the 5-year capital plan as described in the memorandum circulated with the agenda package.*

13. NEXT BOARD MEETING

- a. The next board meeting is scheduled for Friday, September 29, 2023, in the Clock Tower Boardroom (*moved from October 6, 2023*).

14. TERMINATION OF MEETING

As there were no further agenda items, the meeting terminated at 2:48pm.